

West End Parish Council



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The Sports Pavilion
Benner Lane
West End
Surrey
GU24 9JP

MINUTES OF THE MEETING OF WEST END PARISH COUNCIL

Held on Wednesday 29th July 2026 at 19:30 hours at the Sports Pavilion, Benner Lane

Present: Cllr. G. Alleway, Cllr. J. Douch, Cllr. D. Elliott, Cllr. G. Haylock, Cllr. J. Medhurst, Cllr. A. Page (Chairman), Mrs. S. Pearman (Locum Parish Clerk/RFO), Mrs C. Elliott (Assistant Clerk)

In Attendance: There were no members of the public in attendance.

119/26 APOLOGIES FOR ABSENCE: Cllr. T. Henderson

120/26 DECLARATION OF INTEREST: Members were invited to declare any disclosable pecuniary interests or non-pecuniary interests they may have in respect to matters being considered at the meeting. Cllr. J. Medhurst declared an interest in the tender for remedial works to the mound at Fellow Green

121/26 To CONFIRM the Minutes of the Meeting held on Wednesday 24th June 2026

The minutes of the meeting were approved as an accurate record and duly signed by Cllr. A. Page

122/26 PLANNING MATTERS

APPLICATION		DECISION
a.	26/0525/FFU 13 Oakbourne Avenue, West End, GU24 9BG	Objection due to overdevelopment of a recently built property. Out of keeping with neighbouring properties and loss of rear garden. The plans also fail to show what is happening in the loft space.
b.	26/0535/CES 9 Sundew Close, Lightwater, GU18 5SG	No objection
c.	26/0161/FFU 37 High Street, West End, GU24 9PL	Objection - Parish Council is concerned that the prevailing conditions are more neighbourly and would not want to see a degradation on this site
d.	26/0105/FFU Harrington And Jessop , Priest Lane, West End, Woking, Surrey, GU24 9NA	The Parish Council maintains its original decision dated 27/02/26 and notes the environmental officers conditions.
e.	26/0604/GPA Land Adjacent To Tixley, Hookstone Lane	The Parish Council has considered this in light of the previous applications and is still minded that this is to be refused.
f.	26/0614/PMR 25 Great Barn Crescent, West End, GU24 9FX	Objection due to proximity to neighbours. Overbearing and unneighbourly development.
g.	26/0287/FFU Mere House , Blackstroud Lane East, GU24 9GR	No objection

APPLICATION		DECISION
h.	26/0500/FFU Brooklands Farm, Blackstroud Lane East, GU18 5XR	No objection
i.	26/0623/FFU 35 Kings Road, West End, GU24 9LW	No objection

123/26 FINANCIAL MATTERS: To consider any matter (outstanding & new)

The current C.I.L. balance is £315,663.72

Balance	Deadline to spend	Payment Made or Allocated to
£185,729.19	07.11.24	Assigned to Pavilion Refurbishment Project.
£35,522.64	12.11.25	Assigned to Pavilion Refurbishment Project.
£37,849.89	01.04.26	Assigned to Pavilion Refurbishment Project.
£3,402.00	01.01.27	Assigned to Pavilion Refurbishment Project.
£13,122.00	01.11.27	Assigned to Pavilion Refurbishment Project.
£6,703.00	01.04.28	Assigned to Pavilion Refurbishment Project.
£33,335.00	04.06.31	Assigned to Pavilion Refurbishment Project

- a. The payment of accounts to the value of £5,196.05 were noted and agreed.
- b. The bank balances and reconciliation for June were noted. The Chairman inspected the bank statements and confirmed that they matched the reconciliation.
- c. The expenditure and income against budget for the period 1 April 2026 to 24 July 2026 were reviewed. Several budget lines were noted as underspent and are expected to remain within budget for the remainder of the financial year.
It was agreed that the Council will review potential virements at a future quarterly budget review, once a fuller year-to-date position is available.

124/26 POLICIES (new)

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 112/26(a) To consider undertaking a full review of all Parish Council policies using the policy review service provided by Peninsula As recorded in the previous minutes, it was noted that this item remains deferred until September, when Cllr. T. Henderson will provide a further update on the potential review of Parish Council policies using Peninsula's policy review service.	Cllr. T. Henderson to provide an update in the September meeting.	Cllr. T. Henderson

125/26 PAVILION REMODELLING AND EXTENSION (outstanding and new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 113/26(a) Cycle Facilities The removal of this condition remains awaiting decision by the Planning Department. The application has been subject to consultation, with a deadline of 28th July, and no objection was received from Highways. The determination deadline is 18th August. It was noted that this outstanding condition will not delay Stage 2 of the tender process, as the MEP specifications can be adjusted at this stage to incorporate the proposed cycle store and the associated electrical works required	No action	
b. 113/26(b) Tender update Stage 1 tender SQ submissions to be discussed in Part II.		
126/26 RECREATION GROUND/PLAYGROUNDS/PAVILION/WAR MEMORIAL/COMMON LAND (outstanding and new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 114/26(b) Replacement of Titan (Revised Costs) At the meeting on 24th June, the HAGS Estimate Ref: Q-34225-T1N6 Rev 2 was considered. The figure referenced was £21,289.10 + VAT, being the item total for equipment and installation. Rev 2 also included preliminaries and a project discount, giving a full estimate of £23,000 + VAT, which was not identified during the meeting. The minutes for 24th June will be signed as a correct record of what was considered. A subsequent review confirmed that Rev 2 did not include removal of the existing Titan frame and foundations. A revised quotation (Rev 3) has been issued, adding £1,232 + VAT for breakout and removal. Updated total project cost: - Rev 2 full estimate: £23,000 + VAT - Breakout/removal (Rev 3): £1,232 + VAT - Revised total: £24,232 + VAT This now requires formal approval.	The Council noted the updated quotation for the replacement of the Titan equipment, confirming a revised total project cost of £24,232 + VAT. It was agreed to proceed with the works at this revised cost.	

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
b. Cyclops repair costs The Cyclops nest swing at Benner Lane has been taken out of service. This was discussed at the meeting on 26th April with dismantling and inspection of the item agreed. Following inspection it has been established that the UJ joint needs to be replaced. This will cost £731.00 + vat. This expenditure has been agreed previously over email as the supplier is closing for August, therefore this figure needs to be recorded in the minutes.	The Council resolved to approve the cost of £731.00 + VAT for the necessary repair.	
c. Dog Waste Bin Brentmoor Road – damaged The dog waste bin at the end of Brentmoor Road, leading onto the Heath, has been damaged, potentially by fire engines accessing the heath during the recent fires. Cllr. D. Elliott had been able to reinstall in the ground.	Noted	
d. Rosewood Way playground • Quad Rider damage. This item has been removed from site as the spring snapped, probably overloaded by older children. Part of the spring remains in the ground and is currently taped over, however a potential trip hazard. Due to the urgency of removing this, a new spring was ordered at a cost of £542.50+VAT. • Resident reports of unsociable behaviour Rosewood Playground Residents continue to report unsociable behaviour at the playground area. They have been encouraged to report on 101 to build up a pattern of behaviour. PC Wells also confirmed he visits on his shifts, however has not seen any unsociable behaviour at those times.	The expenditure of £542.50 + vat was agreed Noted	
e. To review Gordons Football agreement and sign The Council noted that the football contract has been signed by Gordon's School.	The agreement was duly signed by the Chairman, Cllr A. Page.	
f. Outstanding Cougars/Horsell Football Contact Both football clubs have not responded to the request for contracts to be signed, therefore it is unknown whether any teams, apart from Gordons School will be using the pitches this season. Pitches are usually marked in August at a cost to the Council.	It was agreed Cllr. G. Haylock will make contact with Cougars. It was also agreed that use of the pitches in August would need to be considered due to condition and dry weather. The Councillors would decide via email whether clubs can proceed at the start of the season.	Cllr. G. Haylock

DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
g. To review June quarterly playground inspection report. The Councillors were provided with a summarised report identifying medium risk items, plus two low risks which linked in with the mediums. The report was reviewed and Councillors were asked if they like any work carried out on these items:	It was agreed to Obtain quotes for repair on the following items: Rosewood - Cradle seat Benner Lane • Repair wet pour gap between the toddler area and junior area. • Zip wire inspection and re-tensioning of cable. • Toddler Vippy See Saw – replace bearings • Junior Tower – replacement of net • Flat seat swing repair junior area	Assistant Clerk
h. To review annual playground inspection report Remedial tasks advised The Council reviewed the annual playground inspection report, noting the remedial tasks advised and the discussion under item 126/26(g)	It was resolved to review all items rated 8, categorising which can be completed in house and, where external work is required, to obtain quotations	Assistant Clerk
127/26 HIGHWAYS (new)		
DISCUSSION	RESOLUTION	PERSON RESPONSIBLE DEADLINE
a. 115/26(b) Lighting in alleyway between Brentmoor Road and the Nursery Green Estate It was noted that SHBC had requested the precise location and further detail regarding issues in the alleyway, and the Clerk had provided this information. The Clerk had also contacted PC Wells to establish whether any incidents had been reported; PC Wells confirmed that no reports had been received. SHBC had not responded to date, and a follow-up email was sent last week.	It was agreed Cllr. G. Haylock would follow up with SHBC.	Cllr. G. Haylock
128/26 ITEMS FOR THE NEXT AGENDA Assessment of benches around recreation ground		
129/26 EXCLUSION OF PRESS AND PUBLIC Under the Public Bodies (Admission to Meetings) Act 1960 Section 1(2) – likely disclosure of exempt information the Press and Public were excluded from Part II of the meeting.		

There being no further business the Chairman closed the meeting at 21:10

The next meeting of the Council will be Planning & Finance only on 26th August 2026

Signed Chairman

Date